

# Eagle Point Golf Community Homeowners Association

## Board Meeting Minutes

**Time:** 6:00 PM    **Date:** February 2, 2021  
**Location:** Zoom Teleconference

### Board Members

**Don Craig** - President    **Maria Shimizu** - Director    **Jeff Proulx** - Director  
**Alyssa Berg** – Community Relations    **Debby Endicott** – Landscape  
**Brandon Crosier** – Treasurer    **Philip Brooker** - Secretary

### Call to Order, Welcome, Announcements & Agenda Changes:

Don Craig called the meeting to order at 5:59 pm

Roll Call: Don Craig						Time:	6:00 pm
Present	Absent	Name	Board Position		Modification Committee		CPM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Don Craig	President	<input type="checkbox"/>	Kay Stier	<input checked="" type="checkbox"/>	Tiffany Petree
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Philip Brooker	Secretary	<input type="checkbox"/>	Bill Watson	<input type="checkbox"/>	John Dix
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeff Proulx	Director	<input type="checkbox"/>	Sara Edwards	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Debby Endicott	Landscape Director	<input type="checkbox"/>	Susan Roach	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brandon Crosier	Treasurer	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alyssa Berg	Community Relations	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Maria Shimizu	Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Quorum Present Meeting Held			<input type="checkbox"/>	Quorum Not Present Meeting Adjourned at:		

Three (3) Board Members constitutes a quorum.

### Homeowner Comments:

None

### Motion: to Approve the 1/12 minutes, MC month end, DRC and compliance reports

	Motion	Second	Yes	No	Abstain	Absent	Other
Brandon Crosier	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Debby Endicott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alyssa Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jeff Proulx	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Philip Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maria Shimizu	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vote was:       7       0       0       0       ☒ Motion Passed    ☐ Motion Failed

### Hearings, Appointments:

925 Arrowhead is in the meeting to ask for an extension of variance. The homeowner was present. Don asks for update from homeowner and employer, he says May 1<sup>st</sup> might be the

### Motion: to give homeowner 1 month from today to make arrangements. The extension will be final through the day after the next board meeting (3/3/2021)

	Motion	Second	Yes	No	Abstain	Absent	Other
Brandon Crosier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Don Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Debby Endicott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alyssa Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jeff Proulx	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Philip Brooker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maria Shimizu	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vote was: 5 2 0 0 ☒ Motion Passed ☐ Motion Failed

#### Old Business:

**CPM contract** – revised proposal from CPM and a proposal from fieldstone for the same services.

Debby, Branson, and Don will review and send recommendations to the board for a special meeting next week

#### Landscape project-

**Motion: to move the funds from reserve to operating budget.**

	Motion	Second	Yes	No	Abstain	Absent	Other
Brandon Crosier	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Debby Endicott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alyssa Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jeff Proulx	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Philip Brooker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maria Shimizu	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vote was: 7 0 0 0 ☒ Motion Passed ☐ Motion Failed

#### Committee Updates:

Financial: Brandon reports End of Month 45791 assessed budget was 50k we have a little right sizing. We took into account trending for infractions moving forward the budget will adjust with fill ins. In good shape Expenses were very well, no legal fees in January, slightly ahead.

Compliance: In response to concerns from homeowners regarding unsightly vehicles parked on the street. Per the HOA legal counsel, we are unable to regulate passenger cars and trucks of normal size parked on city-owned streets. This is due to the streets being owned by the City of Eagle Point and not the Homeowner's association. Please direct all complaints to the City of Eagle Point's Code Compliance Department.

Parking behind fences from new homeowners. Don asks for clarification. Tiffany clarifies that the new homes due not meet the concrete requirements from the homeowner. Don makes the recommendation to send compliance letter. No one objects

Community Relations: Alyssa reported she is just working on the newsletter this week. Garage sale was put off to at least June and working on a new homeowner zoom event for the 1st quarter

#### New Business:

Settlement Agreement: Sent the signed settlement agreement and one for signature with attachments. Tiffany will combine it tomorrow and post it to the legal folder. Homeowners can view it tomorrow. All parties have signed and is officially executed.

Open Board & Management Discussion

Brandon wants to clarify that these meetings are for homeowner only and wants to verify that they are only allowed and we document it.

Brandon has a comment. There is a house that oversees the number 3 green, there is a house being built there on a small lot is this an HOA lot, this was a second lot that was always a second lot. The original homeowner sold the second lot to be built on. The answer is yes, this is a valid HOA lot that pays dues and can be built on.

Brandon also announced that he has come to an agreement with the golf course regarding access to the golf course to do compliance inspections of backyards facing the golf course to ensure the golf course and HOA rules are being followed. Don instructed CPM to start doing these inspections as soon as possible.

<b>Motion: Move into Executive Session at 7:25pm</b>							
	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Other</b>
<b>Brandon Crosier</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Don Craig</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Debby Endicott</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Alyssa Berg</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Jeff Poulx</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Philip Brooker</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Maria Shimizu</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Vote was:            7            0            0            0            <input checked="" type="checkbox"/> Motion Passed    <input type="checkbox"/> Motion Failed</b>							

7:38 pm Board moves out of executive session.

**Adjournment:**

<b>Motion: to adjourn meeting at 7:41pm</b>							
	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Other</b>
<b>Brandon Crosier</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Don Craig</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Debby Endicott</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Alyssa Berg</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Jeff Poulx</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Philip Brooker</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Maria Shimizu</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Vote was:            7            0            0            0            <input checked="" type="checkbox"/> Motion Passed    <input type="checkbox"/> Motion Failed</b>							

#### **Next Regular Board Meeting:**

The next Regular Meeting of the Board is scheduled for March 2, 2020 at 6:00 pm Location: Zoom

Respectfully Submitted,

Tiffany Petree (CPM) (From the notes of Philip Brooker)

EPGCHA Board Meetings are not electronically recorded. It is the responsibility of homeowners to attend meetings if they want a more comprehensive account of the meeting. Board Minutes may be posted to the EPGCHA website prior to official approval by the Board. If any changes are made to the Minutes when approved, an updated version will be posted to the website.

DRAFT